MANCOSA
Member of
HONORIS UNITED UNIVERSITIES

WIL School Placement Requirements and Guidelines

Bachelor of Education (BEd) in Senior Phase (SP) and Further Education and Training (FET) Teaching

Work Integrated Learning (WIL) is a compulsory component of the Bachelor of Education (BEd) in Senior Phase (SP) and Further Education and Training (FET) Teaching programme. It provides you with opportunities to apply your academic knowledge, develop your professional teaching competence and gain experience in authentic school environments. As a MANCOSA BEd Student Teacher, your WIL must be completed at appropriate and functional South African schools that can provide a suitable environment for professional teaching practice, supervision and assessment. "It is also important for you to be exposed to concrete experience of the varied and contrasting contexts of schooling in South Africa" (MRTEQ, 2015, p.15).

What does this mean for you?

Your WIL placement must:

- Begin with your completed provisional membership of the South African Council for Educators (SACE).
- Attend schools within a 150KM radius of the following MANCOSA learning centres: Durban, Johannesburg, Cape Town, Polokwane, East London, Gqeberha and Pretoria. Open to SA Applicants only.
- Be located within the South African schooling context and provide an authentic teaching and learning environment.
- Be an appropriate and verified CAPS-aligned school placement aligned to your programme, phase and specialisation.
- Allow you to complete the required period of school-based WIL within the stipulated timeframes approved by MANCOSA.
- Enable you to experience different types of schools during your BEd journey, providing exposure to diverse educational contexts.
- Provide access to a suitable Mentor Teacher who can support your professional development.
- Allow Mentor Assessor visits, observations and assessments to take place.

MANCOSA is registered with the Department of Higher Education and Training (DHET) as a private higher education institution under the Higher Education Act, 1997 (as amended). Registration No. 2000/HE07/003. CK No. 1996/004727/07. Registered Office: 26 Samora Machel Street, Durban, 4001, South Africa.

- Enable you to collect and submit authentic evidence of your teaching practice through your Professional e-Portfolio.
- Provide opportunities for meaningful participation in the professional life of the school, including observing teaching and learning, planning and delivering lessons, assessing learners and reflecting on your practice.
- We encourage all prospective students to visit the SACE website at: www.sace.org.za to familiarise with the requirements for SACE registration.

WIL Tracker and Attendance

Your participation in WIL is monitored through the WIL Tracker, MANCOSA's digital WIL ecosystem. The WIL Tracker supports placement verification, communication, assessment processes, evidence management and attendance monitoring. During your WIL period, you are required to clock in and clock out at your placement school each day. This provides an electronic record of your participation and assists MANCOSA in monitoring the completion of the required school-based WIL period.

Your WIL Experience

WIL is more than simply being present at a school or fulfilling an attendance requirement. Your placement is a professional learning environment where you are expected to develop, demonstrate and reflect on the knowledge, skills, values and professional competencies required of a teacher. Your WIL experience matters. Approach each placement as an opportunity to learn from different educational contexts, engage meaningfully with learners and teachers, and develop your identity as a professional teacher.

For further information, please refer to the Programme Handbook or contact the WIL Office at the MANCOSA regional office where you are currently registered:

KwaZulu Natal
Durban-
WIL Administrator: teachingpracticedbn@mancosa.co.za
WIL Coordinator: SOEWILDBN@mancosa.co.za

Limpopo Region
Polokwane-
WIL Administrator: teachingpracticepol@mancosa.co.za
WIL Coordinator: SOEWILPOL@mancosa.co.za

Gauteng Region
Pretoria-
WIL Administrator: teachingpracticepta@mancosa.co.za
WIL Coordinator: SOEWILpta@mancosa.co.za

Johannesburg-
WIL Administrator: teachingpracticejhb@mancosa.co.za
WIL Coordinator: SOEWILjhb@mancosa.co.za

Cape Region
Cape Town -
WIL Administrator: teachingpracticecpt@mancosa.co.za
WIL Coordinator: SOEWILcpt@mancosa.co.za

East London -
WIL Administrator: teachingpracticeel@mancosa.co.za
WIL Coordinator: SOEWILel@mancosa.co.za

Gqeberha -
WIL Administrator: TeachingPracticeGqeberha@mancosa.co.za
WIL Coordinator: SOEWILGqeberha@mancosa.co.za

MANCOSA is registered with the Department of Higher Education and Training (DHET) as a private higher education institution under the Higher Education Act, 1997 (as amended). Registration No. 2000/HE07/003. CK No. 1996/004727/07. Registered Office: 26 Samora Machel Street, Durban, 4001, South Africa.