



Project Management

Time pressures, complexity of project work, and a lack of sufficient resources make working on projects challenging and difficult. From concept to completion many people are confronted with unique deliverables. Not too long ago, the only place project management was practiced was in the development of high technology products or in heavy and extreme engineering. Virtually every industry, organisation and profession is impacted by the need to deliver projects on time, within budget and to client satisfaction. It is therefore critically important for those leading in this efficiency-driven environment to familiarise themselves with the dynamic processes associated with project management.

Structure

This programme will be delivered over 3 days. Delegates will be required to submit an assignment in order to successfully complete the programme. Successful delegates will receive a certificate of competence.

Who should attend?

- Managers/Executives who wish to be more effective in the application of their trade
- Professionals from different industries including information technology, finance, commerce, construction and manufacturing
- Small business owners
- Entrepreneurs
- Junior managers
- Administrators responsible for overseeing projects

Upon completion of the programme, delegates should be able to:

- Evaluate a project to develop the scope of work and plan the various activities.
- Understand and use risk management analysis techniques that identify the factors that put a project at risk.
- Identify the resources required for a project and produce a work plan.
- Monitor the progress of a project.
- Distinguish between the different types of projects and follow the stages needed to negotiate an appropriate contract.

