

# Course in Project Management



## Description

The course is aimed at providing participants with an understanding of project management, process, tools, techniques and the benefits of implementing a project successfully. The course will enable the participant to organise scarce resources, work under tight deadlines, control project change and generate maximum team performance.

The participant will be able to plan, manage and deliver projects. This will give one the opportunity to develop leadership skills and respond to real-world scenarios. The participant will also be introduced to methods such as project integration, scope, time, cost and quality management. Emphasis will be on the closing of project tasks as well as project success.

## Outcomes

On completion of the course, the participants will be able to :

- understand the fundamentals of project management concepts
- project initiation
- project planning & execution
- project monitoring and control
- understand project cost management tasks
- understand project quality management
- project closure

## Learning Methods

The course is learner centered. It is practice-based and will involve discussions drawing on experiences of the participants. The course will involve the art of managing projects and achieving the objectives within the time-frames.

The course integrates theory with practice and gives a considerable weighting to experiences of the participant. Emphasis will be on the adherence to time-frames as well project completion. Discussions will revolve around case studies as well as situational analysis.

## Target Audience

The programme is designed for all sectors, including private organisations, non-profitable organisations and public entities. It also aimed at individuals who have never had formal training in project management or managers who interface with projects and project teams.

## Duration

The course is delivered over 2 consecutive days.

## Fees

The cost of the course is available on request. Corporate discounts are available for 5 or more participants from the same organisation. Fees will include tuition, learning materials, meal and refreshments.

## Contact Details

### DURBAN

26 Samora Machel Street, (Aliwal Street)  
Durban 4001, South Africa  
P.O. Box 49494, East End  
Durban 4018, South Africa  
Tel: + 27 31 300 7200  
Fax: + 27 31 368 2835  
Email: [shortcourses@mancosa.co.za](mailto:shortcourses@mancosa.co.za)

### JOHANNESBURG

5th Floor, RSA Centre, 27 Melle Street, Braamfontein  
Johannesburg, 2001, South Africa  
Tel: + 27 11 403 9493  
Fax: + 27 11 403 0980  
Email: [mancosa@iafrica.com](mailto:mancosa@iafrica.com)

### POLOKWANE

Block A Edupark, Edupark Avenue, Polokwane  
Tel: + 27 15 290 2899  
Fax: + 27 15 290 2841  
Email: [mancosa@edupark.ac.za](mailto:mancosa@edupark.ac.za)